

**CORPORATE ASSET SUB (FINANCE) COMMITTEE**  
**Tuesday, 4 December 2012**

Minutes of the meeting of the Corporate Asset Sub (Finance) Committee held at  
Committee Room - 2nd Floor West Wing, Guildhall on Tuesday, 4 December 2012 at  
10.00 am

**Present**

**Members:**

Mark Boleat (Chairman)  
Deputy Michael Cassidy  
Roger Chadwick  
Archie Galloway

**Officers:**

Jacky Compton	- Town Clerk's Department
Sarah Hall	- City Surveyor's Department
Bob Meldrum	- City Surveyor's Department
Dianne Merrifield	- Chamberlain's Department
Peter Young	- City Surveyor's Department
Hazel Lerigo	- Chamberlain's Department
Peter Bennett	- City Surveyor
Stephen Bursi	- City Surveyor's Department
Victor Callister	- Department of Built Environment

**1. APOLOGIES**

There were no apologies.

**2. DECLARATIONS BY MEMBERS OF PERSONAL OR PREJUDICIAL INTERESTS IN RESPECT OF ITEMS TO BE CONSIDERED AT THIS MEETING**

There were no declarations.

**3. MINUTES**

The public minutes and summary of the meeting held on 27 September 2012 were approved, subject to the timing of the meeting ending at 11.25am and not 11.25pm as stated.

**4. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

**Chairmanship**

In answer to a question, the Chairman advised that his last meeting would be in May 2013.

**5. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There was no urgent items of business.

6. **EXCLUSION OF THE PUBLIC**

**RESOLVED:** That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of the Schedule 12A of the Local Government Act.

**Item No.**  
7-17

**Exemption Paragraph(s)**  
3

7. **NON-PUBLIC MINUTES**

The non-public minutes of the meeting held on 27 September 2012 were approved.

8. **GUILDHALL AREA STRATEGY AND YARD - COFFEE VENDING PROPOSALS**

The Director of Built Environment gave a presentation to the Sub Committee with regards to the Guildhall Area Strategy and Yard.

9. **CORPORATE ASSET MANAGEMENT STRATEGY**

The Sub Committee approved a report of the City Surveyor relative to the Corporate Property - Asset Management Strategy 2012/2016 and also providing an update on the evolving strategic asset management Guidelines.

10. **CITY SURVEYOR'S BUSINESS PLAN 2012-15 QUARTER 2 2012-13 UPDATE**

The Sub Committee received a report of the City Surveyor relative to Quarter 2 progress made against the 2012-15 business plan and identifying key risk areas associated with the delivery of that plan.

11. **POLICE ACCOMMODATION STRATEGY - GATEWAY 3 OUTLINE OPTIONS APPRAISAL**

The Sub Committee approved a report of the City Surveyor relative to the Gateway 3 Outline Options Appraisal for the Police Accommodation Strategy.

12. **ADDITIONAL REPAIRS AND MAINTENANCE PROGRAMMES 2008-09 AND 2009-10 LATEST PROGRESS REPORT**

A report of the City Surveyor setting out progress as at 30 September 2012 in the agreed Additional Repairs and Maintenance Programme for 2008-09 and 2009-10 was received.

**13. ADDITIONAL REPAIRS AND MAINTENANCE PROGRAMME - 2010/11  
PROGRESS REPORT**

A report of the City Surveyor setting out progress as at 30 September 2012 in undertaking projects in the agreed 2010-11 Additional Repairs and Maintenance Programme was received.

**14. ADDITIONAL REPAIRS AND MAINTENANCE PROGRAMME - 2011/12  
PROGRESS REPORT**

A report of the City Surveyor setting out progress as at 30 September 2012 in undertaking priority projects identified and included in the agreed 2011-12 Additional Repairs and Maintenance Programme was received.

**15. ADDITIONAL REPAIRS AND MAINTENANCE PROGRAMME - 2012/13  
PROGRESS REPORT**

A report of the City Surveyor setting out progress as at 30 September 2012 in undertaking priority projects identified and included in the agreed 2012-13 Additional Repairs and Maintenance Programme was received.

**16. ST LAWRENCE JEWRY CHURCH, GUILDHALL - PROGRESS REPORT**

The Sub Committee considered a joint report of the City Surveyor and the Town Clerk regarding the future funding and management arrangements for St Lawrence Jewry.

**17. GUILDHALL AND BARBICAN CENTRE FIRE ALARMS**

The City Surveyor updated the Sub Committee regarding the Guildhall and Barbican Centre Fire Alarms.

**18. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

There were no questions.

**19. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT  
AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED  
WHILST THE PUBLIC ARE EXCLUDED**

There were no urgent items.

**The meeting ended at 11.05 am**

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Chairman

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**Officer:**

**Jacky**

**Compton**